



**Department of Public Works and Parks**

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 862-6767, Fax: (314) 863-9146

REQUEST FOR QUALIFICATIONS

**FROM:** Megan Fuhler, Senior Project Manager  
**TO:** Interested Firms  
**DATE:** October 24, 2012  
**RE:** **Request for Qualifications for Preliminary Engineering and Construction Engineering Services for Bicycle Facilities Improvements on Canton, Old Bonhomme and Jackson**  
**# PAGES:** Total 3 pages (including this cover)

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Dear Consultant:

The *City of University City* is requesting the services of a consulting engineering firm to perform the described professional services for the Bicycle Facilities Improvements on Canton, Old Bonhomme and Jackson Project.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated below. Limit your letter of interest to no more than five (5) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 1 pm, on *11/14/2012* at the appropriate office.

The City will evaluate each firm's qualifications and select the most qualified firm to begin price negotiations in order to enter into a contract for the consulting services.

Sincerely,

A handwritten signature in cursive script that reads "Megan Fuhler".

Megan Fuhler  
Senior Project Manager – Public Works  
City of University City



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<b>City of University City – St. Louis County, Bicycle Facilities Improvements</b>	
Federal Aid No.:	STP-5402(609)
Location:	Canton Avenue from 82 <sup>nd</sup> Blvd. to Pennsylvania Ave., Old Bonhomme Road from South City Limits to Groby Rd., and Jackson Avenue from Delmar Blvd. To Shaftesbury Ave.
Proposed Improvement:	This project consists of the installation of bicycle route and share the road signage through the project area; removal of existing centerline pavement striping on Canton Avenue; striping of pavement on Canton Avenue to reflect a bicycle boulevard; and striping of Old Bonhomme Road and Jackson Avenue to reflect shared use bicycle lanes.
Length:	3.69 miles
Approximate Construction Cost:	\$171,177.00
DBE Goal Determination	0%
Consultant Services Required:	<u>Design for ADA Compliant Sidewalks and Curb Ramps:</u> Preliminary and final plans, Cost estimates, Field surveys, Bidding process.
	<u>Construction Engineering:</u> Pre-construction meeting Shop drawing review (if applicable) Daily inspections and records Reject work not conforming Review wage rates Inspect materials Monthly report Final inspection
Other Comments:	
Contact:	Department of Public Works and Parks, 3rd Floor Attn: Megan Fuhler Address: 6801 Delmar Blvd. University City, MO 63130 Phone: (314) 505-8565 E-mail: mfuhler@ucitymo.org
Deadline:	1:00:00 PM 11/14/2012
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed five (5) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter interest should be received at the address and by the time specified.</li> </ul>



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Pursuant to the Brooks Act 40 USC 1102 for Consultant Selection – the following criteria will be the basis for selection.

- |                                       |                 |
|---------------------------------------|-----------------|
| Experience and Technical Competence - | Max Points - 40 |
| Capacity and Capability -             | Max Points - 20 |
| Past Record of Performance -          | Max Points - 40 |