

## INVITATION TO BIDDERS

Sealed bids for "Downtown Pleasant Hill Trail" will be received by the City of Pleasant Hill, Missouri, at the office of the City Clerk, City Hall, 203 Paul Street, Pleasant Hill, Missouri 64080, until 3 pm local time on January 11, 2013. At the time specified, all sealed bids will be transferred to the City Council Chamber, City Hall, where they will be publicly opened and read aloud. Any bid received after the designated closing time will be returned unopened.

All bids shall be submitted in sealed envelopes addressed to the City Clerk of Pleasant Hill, Missouri, and marked "DOWNTOWN PLEASANT HILL TRAIL." Copies of plans, specifications, bid documents and other contract documents are on file at the office of the City Clerk, 203 Paul Street, Pleasant Hill, Missouri 64080. Contractors desiring the Contract Documents for use in preparing bids may obtain a set of such documents from Lane Blueprint (Lee's Summit) upon payment of **Fifty-five Dollars and No Cents (\$55.00)** plus tax per hard copy set, which amount is non-refundable. The documents may also be purchased in digital format for **Twenty-seven Dollars and Fifty Cents (\$27.50)** plus tax per set, which amount is non-refundable.

Special Needs: If you have special needs addressed by the American with Disabilities Act, please notify Bryan Nolte, at (816) 540-3135, at least five (5) working days prior to the bid opening you plan to attend.

The wage rates applicable to this project have been predetermined as required by law and are set forth in this appendices. When Federal wage rates are applicable and included, this contract is subject to the "Work Hours Act of 1962," (P.L. 87-581: 76 Stat. 357) and implementing regulations.

The City of Pleasant Hill, Missouri hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

CONTRACTORS SHOULD READ AND BE FULLY FAMILIAR WITH ALL CONTRACT DOCUMENTS BEFORE SUBMITTING A BID. IN SUBMITTING A BID, THE BIDDER WARRANTS THAT HE HAS READ THE CONTRACT DOCUMENTS AND IS FULLY FAMILIAR THEREWITH AND THAT HE HAS VISITED THE SITE OF THE WORK TO FULLY INFORM HIMSELF AS TO ALL EXISTING CONDITIONS AND LIMITATIONS AND SHALL INCLUDE IN HIS BID A SUM TO COVER THE COST OF ALL ITEMS OF THE WORK.

The prime contractor must have a fully responsive contractor questionnaire on file with the Missouri Highways and Transportation Commission (MHTC) at least seven (7) days prior to the bid opening date. The LPA will verify that bidders are on MoDOT's approved prime contractor list prior to opening bids. Any bid that was submitted by a contractor that is not on the approved list will be sent back to the contractor unopened.

Should a bidder find defects, he shall follow the procedures outlined to bring the same to the attention of City. Changes necessitated thereby shall be in the form of addenda issued by the owner's representative.

All bidders shall verify that they have considered all written addenda. Neither the City nor the owner's representative shall be responsible for oral instructions.

Any written addenda issued during the time of bidding shall be covered and included in the bid. There will be no clarifications or exceptions allowed on bid.

Bids shall be made upon the form provided, in ink or typewritten. Numbers shall be stated both in writing and in figures; the signature shall be long hand; and the complete form shall be without alteration or erasure. On alternate items for which a bid is not submitted, a written indication of "no bid" on the bid is required.

No oral, telegraphic, facsimile or telephonic bids or alterations will be considered.

The contract DBE goal for the amount of work to be awarded is 12% of the total federal project price for Base Bid only. Refer to DBE provisions and forms.

Each bidder shall file with his bid, a cashier's check, certified check or bid bond drawn on any acceptable bank, made payable to the City of Pleasant Hill, Missouri, in the amount of not less than five percent (5%) of the total bid, which shall be retained by the City until a Contract for the project has been executed. Bid bonds will be returned to the unsuccessful bidders, with the exception of the second qualifying bidder, at such time as their bids are rejected. The bid deposit of the successful bidder and the second qualifying bidder will be returned when satisfactory bonds in the amount equal to the 100% of the Contract amount, required insurance certificates and other required documents shall have been furnished and the Contract Documents have been executed.

In the event the successful bidder is unable to execute the Contract, for whatever reason, the City may exercise its legal prerogatives, including, but not limited to, enforcement of its rights as to the bid security.

**A pre-bid meeting will be held at Pleasant Hill City Hall on January 4, 2013 at 9:00 am.** Attendance at this meeting is not mandatory; however, key aspects of the project will be discussed. The owner's representative will be available to discuss the project.

All work covered hereby will be subject to all requirements of the prevailing Wage Law of the State of Missouri and to the wage rates determined by the Industrial Commission of Missouri and set forth in the Contract Documents. Prior to award of this Contract, the Contractor and all subcontractors may be required to furnish evidence of a written Affirmative Action program to ensure that all employees are treated equally without regard to their race, color, religion, sex, handicap or national origin, pursuant to Executive Order #11246 and amendments thereto.

Bids may be modified or withdrawn by written request of the bidder received in the office of the City Administrator, prior to the time and date for bid opening; provided, however, that no bidder may withdraw its bid for a period of thirty (30) days from the date set for the opening thereof. The project will be awarded to the lowest, responsible, responsive bidder of the combination of the base bid plus add alternates. ALL BIDDERS AGREE THAT REJECTION SHALL CREATE NO LIABILITY ON THE PART OF THE CITY BECAUSE OF SUCH REJECTION, AND THE FILING OF ANY BID IN RESPONSE TO THIS INVITATION SHALL CONSTITUTE AN AGREEMENT OF THE BIDDER TO THESE CONDITIONS.

CITY OF PLEASANT HILL, MISSOURI

By:   
City Administrator