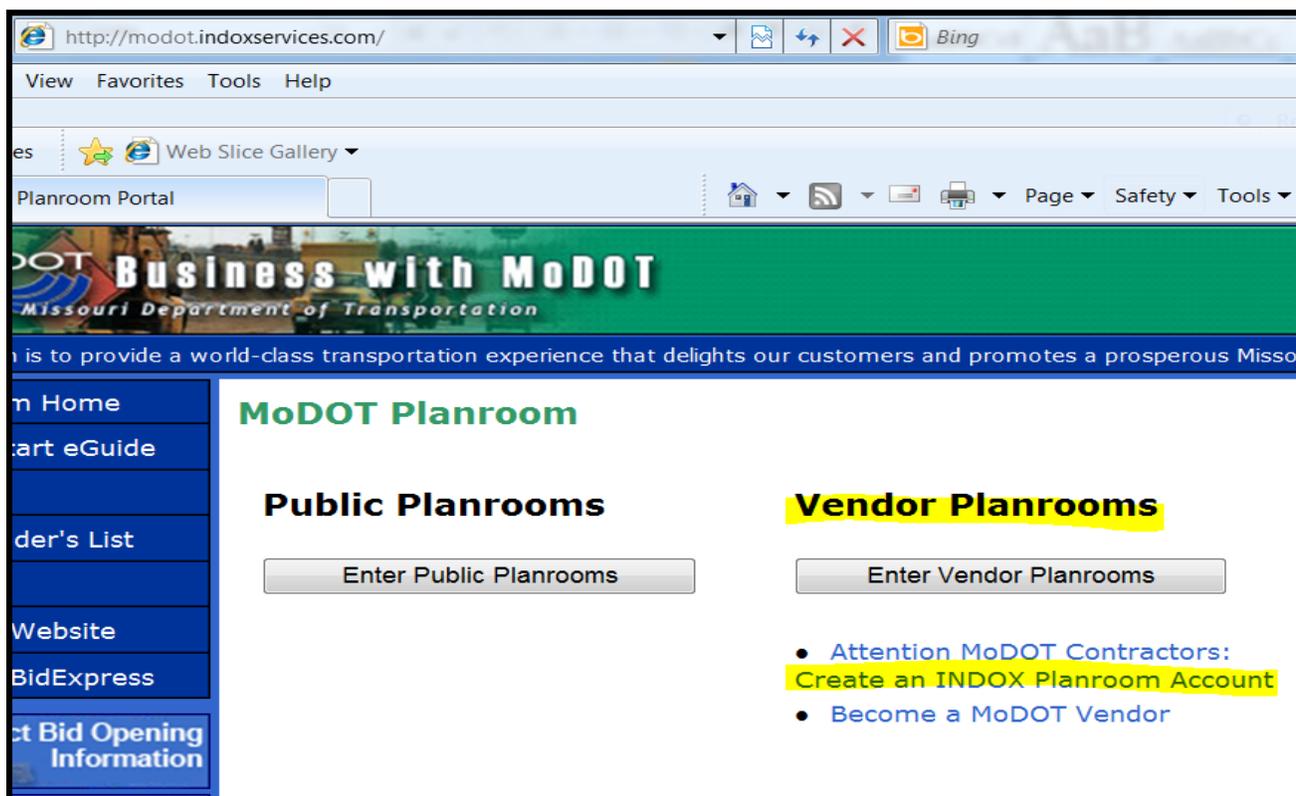


FREQUENTLY ASKED QUESTIONS

Bidding and Contract Services is a resource to both MoDOT's external customers, including contractor's, other states, associations, etc. and our internal customers. We're available to assist in any issues pertaining to the bidding and contract administration of highway construction projects. The following are some of the common questions received by our Section:

- Question:** The DBE Goals folder doesn't turn green – is this okay?
Response: A contractor has the option to submit the DBE information electronically with the bid or submit it by fax or e-mail up to 3 business days following the letting. If a contractor submits the info with the bid, the folder will turn green. If not, the contractor must check a box in the DBE Certification folder that the DBE info will be submitted later and then the DBE Certification folder will turn green, but not the DBE Goals folder.
- Question:** I have my BidX digital ID for another state. Can I use this same ID for Missouri projects?
Response: No, a contractor must obtain a separate digital ID for each state they are bidding electronically in.
- Question:** How do I obtain my digital ID for bidding electronically?
Response: MoDOT has guidelines on the web-site for the process to obtain the ID at <http://www.modot.org/eBidLettingPublicWeb/viewStream.do?documentType=software&key=40>
A contractor should allow 5 business days prior to the letting for processing the ID.
- Question:** When is contractor questionnaire due?
Response: It must be submitted 7 days prior to the letting per specification 102.2.
- Question:** Can I submit a paper bid?
Response: Paper bids may only be submitted for projects less bid less than \$250,000. All other bids must be submitted electronically.
- Question:** How much must the bid bond be for?
Response: 5% per specification 102.9.
- Question:** When can I submit an annual bid bond?
Response: Annual bid bonds must be submitted by June 15th to be effective for the following fiscal year July 1 through June 30th. A notice will be sent out to contractors approximately the 1st week of May to inform contractors to renew their existing annual bid bonds or submit new ones for contractors that do not have one on file. A contractor may obtain a paper or electronic annual bid bond. Information regarding annual bid bonds is contained under General Information on the Bid Opening web-site. Also a complete listing of contractors with effective annual bid bonds is contained at: http://www.modot.org/eBidLettingPublicWeb/viewStream.do?documentType=general_info&key=917
- Question:** How do I obtain plans?
Response: A contractor/subcontractor must first obtain a vendor ID from MoDOT in order to obtain a vendor ID with INDOX. If a contractor does not intend to bid on a project, then he may contact Construction to obtain a vendor ID to simply order a set of plans. Only contractors that have a vendor ID can enter into the vendor side of the INDOX planroom to view, print or order a set of plans. The public side does not allow contractors to download, print or order plans. MoDOT set it up this way for security purposes to be able to be more aware of which contractors are printing or ordering plans.

Once the vendor ID is obtained, a contractor or sub can click on "Create an INDOX Planroom Account" and input the appropriate information. The account should be received within one to two business days.



9. **Question: How do I view the apparent bid results?**

Response: The Bid Results are available in two locations on the internet - Bid Express website: www.bidx.com and MoDOT's website: www.modot.org

BidX Website: www.bidx.com

1. At BidX website select Missouri DOT in the "Select an Agency" dropdown and click GO.
2. Go to the letting tab at the top of the screen.
3. Select the letting date of interest.
4. Click Apparent Bid Results at upper right side of screen.
5. The BidX site is a live website, continue to click the Refresh button  at the top of the screen (or on the toolbar menu, click View then Refresh) to view the bids as they become available. Once all bids are entered and posted, you will not have to click Refresh.

The Bid Results on the BidX website are called Apparent Bid Results and will be available as soon as all bids are retrieved from Bid Express. This version is "as read" only.

MoDOT's website: www.modot.org

1. From MoDOT's website go to Bidding & Contracting on the left side of the screen or Bidding Opportunities in the middle under Programs & Services.
2. Next click Roadway Improvement Projects Administered by MoDOT.
3. Click the green View Specific Letting Information button.
4. Select the letting date of interest from the drop down menu and click Submit.
5. Select Post Letting folder.
6. Select Bid Results.

MoDOT's version will be available later in the day and includes more detail.

10. **Question: What are the requirements to become an approved contractor to bid on MoDOT projects?**

Response: The requirements vary depending on whether your company wishes to become an approved sub-contractor or an approved prime contractor. The prime contractor approval is further divided into categories of bidding on projects under \$2M or above \$2M.

Below is a link to MoDOT's webpage that contains links for information and/or questionnaires needed to become an approved contractor.

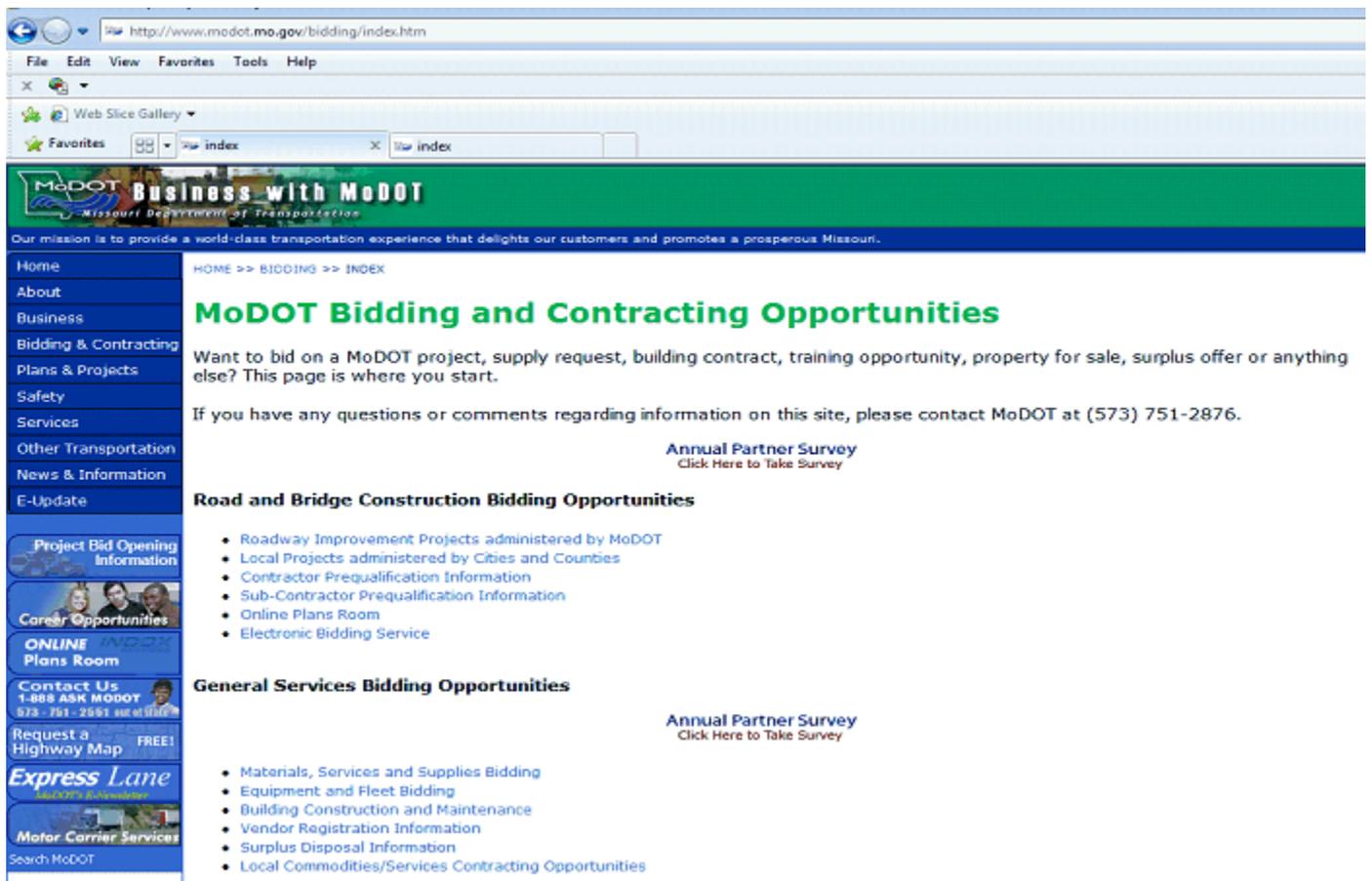
http://www.modot.mo.gov/business/contractor_resources/bidOpenIndex.htm

If you have any questions regarding contractor approval, you may contact Susan Buechter at 573-751-8305 or by email at susan.buechter@modot.mo.gov.

11. **Questions: Where can I go to research past bids on specific items?**

Response: We post the bid tabs following each monthly letting after the Commission meets to award or reject the projects. The Commission generally meets about a week and a half after the letter (except for a few months it's two and a half weeks). The following identifies where you can located the bid tabs.

- Click on *Bidding & Contracting* tab on left side of main MoDOT website, www.modot.mo.gov.



- To view info for a specific letting - click on *Roadway Improvement projects administered by MoDOT*. From the Bid Opening Info page - **Pick the correct letting date on the pull down menu and click on View Letting**

The screenshot shows a web browser window with the URL http://www.modot.mo.gov/business/contractor_resources/bidOpenIndex.shtml. The page features a green header with the MoDOT logo and the slogan "Business with MoDOT". Below the header is a navigation menu with links such as Home, About, Business, Bidding & Contracting, Plans & Projects, Safety, Services, Other Transportation, News & Information, and E-Update. The main content area is titled "Bid Opening Info" and includes a breadcrumb trail: HOME >> BUSINESS >> CONTRACTOR RESOURCES >> BID OPENING INFO. A section titled "Annual Partner Survey" with a green star icon and the text "Click Here to Take Survey" is present. A welcome message states: "Welcome to the Contractor Resources section of MoDOT's web page. Should you have any specific questions regarding the location of information on this site, or comments on the section in general, please call Lisa Mueller at 573 751-9253 or email bidquestions1@modot.mo.gov." Below this is a "General Information" link with a PDF icon. The "MoDOT Bid Information" section includes a "Select a letting date to view letting details, updates, and post-letting information." prompt, a "Letting date" dropdown menu set to "03/18/2011", and a "View Letting" button. Further down, there is a "Tentative Letting Schedule - Updated 02/11/2011" section with links for Pre-Bid Notices, Online Plans Room (INDOX), Electronic Bidding Service (Bid Express), and Electronic Business Information. The "Local Public Agency Bid Information" section lists "Advertisements". The "Wage Rate Information" section includes links for Federal Wage Rates, State Wage Rates - General Wage Order - Effective 08/06/10, State Wage Rates - Annual Wage Order - Effective 05/13/10, and State Prevailing Wage Law (CSR T8 D30 Ch. 3). On the right side, there are sections for "Become a MoDOT Vendor" (with links for Prime Contractor, Subcontracting Work, Material Provider, Business Portal, and Plans), "Disadvantaged Business Enterprise Information" (with links for MRCC Directory, Civil Rights webpage, and DBE Participation), and "Design Build" (with a link for Design Build Information). A left sidebar contains various utility links like "Project Bid Opening Information", "Career Opportunities", "ONLINE Plans Room", "Contact Us 1-888 ASK MODOT", "Request a Highway Map FREE!", "ExpressLane", and "Motor Carrier Services". A search bar is located at the bottom left of the page.

- After the bids have been opened and awarded by the Missouri Highway and Transportation Commission, there will be a **Post-Letting** tab which will give you bid results, tabulations and award data when you click on it.

Bid Opening Info

Bid Opening Information for December 2010

View Another Bid Opening:

Letting Info | Calls | Updates | **Post-Letting**

Post Bid Information

- [Bid Results](#)
- [Bid Award Summary](#)
- [Bid Tabulations](#)

Updated
 12/17/2010
 01/12/2011
 01/12/2011

- The bid results will be a pdf document that you can search through to look for individual guardrail items, using the search feature in the toolbar.

The screenshot shows a PDF viewer interface with a search bar containing the text 'guardrail'. Below the search bar, a banner reads: 'If you are a form author, choose Distribute Form in the Forms menu to send it to your recipients.' The main content is a 'TABULATION OF BIDS' document from MoDOT, Contract ID: 118318-301, Letting Date: 03/18/11. The document lists various bid items and their prices from five different contractors. The item 'GUARDRAIL TYPE A, 7 FT. POST, 3 FT. - 1.5 IN SPACING' is highlighted with a red circle.

Call No:	301	Kolb Grading, LLC	Kuesel Excavating Co.	Chester Gross Const. Co./CB Equip. Inc.	Magruder Construction Co., Inc.	Phillips Grading & Construction Inc.
		Low Bid	2nd Low	3rd Low	4th Low	5th Low
0140	605-99.03	MISC. 4-INCH PERFORATED PIPE UNDERDRAIN				250 LF
Bid Price		15.00	11.50	35.75	10.00	25.00
Bid Amount		\$3,750.00	\$2,725.00	\$8,037.50	\$2,500.00	\$6,250.00
0150	606-10.11	GUARDRAIL TYPE A, 7 FT. POST, 3 FT. - 1.5 IN SPACING				3,025 LF
Bid Price		32.00	32.00	32.55	31.00	36.00
Bid Amount		\$93,775.00	\$98,463.75	\$98,463.75	\$93,775.00	\$108,900.00
0160	606-10.40	GUARDRAIL TYPE D				25 LF
Bid Price		20.00	21.00	21.00	20.00	22.00
Bid Amount		\$500.00	\$525.00	\$525.00	\$500.00	\$550.00
0170	606-30.15	TYPE A CRASHWORTHY END TERMINAL				9 EA
Bid Price		1900.00	1995.00	1995.00	1900.00	2275.00
Bid Amount		\$15,200.00	\$15,960.00	\$15,960.00	\$15,200.00	\$18,200.00

