



**MISSOURI DEPARTMENT OF TRANSPORTATION
 INFORMAL QUOTE GUIDELINES AND DOCUMENTATION
 FOR PURCHASES ABOVE \$3,000 TO \$24,999.99
 THIS IS NOT AN ORDER**

REQUEST FOR QUOTATION

It is the vendor's responsibility to read and comply with all conditions, specifications, and instructions outlined in this document. This document and any subsequent attachments shall supersede all confirmation forms, receipts, or any other paperwork needed to secure materials, equipment, or services.

TODAY'S DATE: JANUARY 27, 2011	QUOTE DUE BY (DATE AND TIME): FEBRUARY 22, 2011 (10:00 AM CST) FAX BACK TO (573) 526-6796.	F.O.B. REQUIREMENTS: FOB DESTINATION
TO BE DELIVERED/COMPLETED NO LATER THAN: WITHIN 3 WEEKS OF 'NOTICE TO PROCEED' PLEASE PROVIDE BEST DELIVERY.	QUOTATION #: D5-11-026Q THIS QUOTATION # SHOULD BE REFERENCED ON ALL MAILING LABELS, ENVELOPES, AND ANY OTHER CORRESPONDENCE.	BUYER NAME: COREY DUEMMEL SR. PROCUREMENT AGENT PHONE NUMBER: (573) 526-6956 FAX NUMBER: (573) 526-6796
District Mailing Address: MoDOT District 5 Office 1511 Missouri Blvd. P.O. Box 718 Jefferson City, MO 65102	Delivery Locations: See Attached Quote/Bid Specifications	

The Missouri Department of Transportation desires to establish pricing for a Traffic Pole removal and install.

See Enclosed Specifications, Details and Pricing Pages

VENDOR NAME:

Missouri Department of Transportation purchase orders must be issued to the invoicing company/address. If the invoicing company/address will be different from that listed in the vendor information section (below), the vendor must specify the "remit to" company/address in the vendor notes section (above).

VENDOR INFORMATION

Vendor Name/Mailing Address:	Vendor Contact Information (including area codes): Phone #: Fax #: Cellular #: Email:								
Printed Name and Title of Responsible Officer or Employee:	Signature:								
Is your company registered/certified with the State of Missouri as a (please circle): <table align="center" style="width: 100%;"> <tr> <td>MINORITY BUSINESS ENTERPRISE (MBE) ?</td> <td>YES</td> <td>NO</td> </tr> <tr> <td>WOMEN BUSINESS ENTERPRISE (WBE) ?</td> <td>YES</td> <td>NO</td> </tr> </table> Would your company like information on becoming a registered/certified MBE/WBE vendor? <table align="right" style="margin-right: 20px;"> <tr> <td>YES</td> <td>NO</td> </tr> </table>		MINORITY BUSINESS ENTERPRISE (MBE) ?	YES	NO	WOMEN BUSINESS ENTERPRISE (WBE) ?	YES	NO	YES	NO
MINORITY BUSINESS ENTERPRISE (MBE) ?	YES	NO							
WOMEN BUSINESS ENTERPRISE (WBE) ?	YES	NO							
YES	NO								

All responses to this Request for Quotation MUST be submitted with this form and all pages MUST be returned to the Buyer listed above at the District mailing address shown or faxed in.



BID PROPOSAL

The Missouri Department of Transportation desires to establish pricing for the removal and installation of traffic signal pole.

Location

Columbia, MO. at the intersection of Stadium Blvd and College Park. Existing traffic pole is located on the southeast corner of the intersection.

Project Scope

Excavate and remove existing wood light pole, span wire, signal heads and damaged concrete base. Re-install an A-10 concrete base with 3 inch conduit to the closest pull box (approximately 10 feet); pull new wire from the base to the signal cabinet. Install steel pole and 45' arm onto concrete base. Install 16 foot streetlight arm, Attach and wire the three signal heads, one cobra head streetlight, one pedestrian push button and mount three signs on the signal arm.

MODOT to provide the following: One set of anchor bolts for an A-10 concrete base, one (1) Class CL pole with 45' arm two three (3) section signal heads, one four (4) section signal head, one (1) cobra head streetlight, one new pedestrian push button, Three (3) signs and wire.

The removed traffic pole shall remain property of MODOT and coordinated with the Project Coordinator where material is to be taken. Tentative disposal site located is the 'Auction Hill' at 830 MODOT Drive, Jefferson City, MO 65102.

Unique Site Conditions

The awarded contractor shall be responsible for traffic control as per the MUTCD, per MODOT EPG section 616.23 "Traffic Control for Field Operations.

[http://epg.modot.org/index.php?title=616.23 Traffic Control for Field Operations](http://epg.modot.org/index.php?title=616.23%20Traffic%20Control%20for%20Field%20Operations)

Lane closures are limited to 7 p.m. to 6 a.m., unless otherwise approved by the Project Coordinator, Kevin Eggmeyer (573) 690-5127. No work will be allowed on Holidays or weekends.

All work must be in accordance with the Missouri Standard Specifications for Highway Construction, 2004 Edition, its latest supplements and the attached Job Special Provisions.

http://www.modot.mo.gov/business/standards_and_specs/highwayspecs.htm

The contractor shall be responsible for all locates of underground utilities, if necessary.

It is the sole responsibility of the contractor to do preliminary inspection of work site.

Bidder Information

A contractor bidding on a MoDOT highway construction project must have a contractor questionnaire on file with the Commission. Submit completed Contractor Questionnaire with attachments not later than seven (7) days prior to the date and hour of the bid opening. See Sec 102.2 of the Missouri Standard Specifications for Highway Construction, and Rule 7 CSR 10-15.900, "Prequalifications to Bid of Certain Contractors". Questionnaire and Contact information are provided on MoDOT's website at

<http://www.modot.org/business/BecomeAMoDOTPrimeContractor.htm>.



This quote/bid and its opening is unable to use 'Electronic Bid Submittal' as offered through the Design and Construction monthly bid lettings. Quotations for this bid may be dropped off, faxed in or emailed.

Related Information

Information from Standard Plans for Highway Construction

902.30P "Post Bases"

http://www.modot.org/business/standards_and_specs/documents/90240.pdf

902.40Q "Tubular Steel Post"

http://www.modot.org/business/standards_and_specs/documents/90230P_07_2010.pdf

Completion Date

Three weeks from the 'Notice to Proceed.'

Inspection

All work will be inspected by a MODOT Representative.

Bid/Proposal Guaranty and Contract Bond

N/A

Payment

Payment will be made only after the Project Coordinator completes the final inspection.

Prevailing Wage

The awarded contractor shall be required to comply with the prevailing wages as fixed by the Missouri Department of Labor and Industrial Relations. General Wage Order #54 for Boone County, as published by the Missouri Department of Labor and Industrial Relations is in effect. If awarded the contract, the Contractor shall be responsible for submitting notarized weekly payroll affidavit documentation included with the project request for payment. The successful vendor must provide a lien waiver from all material suppliers.

At the time of this bid, please note that 'Excessive Unemployment Is In Effect' which is defined by the Missouri Department of Labor as:



Excessive Unemployment and Restrictive States

"EXCESSIVE UNEMPLOYMENT IS IN EFFECT"

During times of high unemployment, state law permits the Department's Division of Labor Standards to declare that excessive unemployment is in effect, allowing only workers from certain states to work on the Missouri's public works projects. Public works projects are construction projects funded wholly or partially from public funds, or are projects that benefit the public such as but not limited to schools, parks, fire houses, and government buildings. The excessive unemployment law does not apply to projects funded in part by Federal Funds.

Restrictive states have laws in place restricting Missouri workers to work on their public works projects. Workers from these states are also not allowed to work on Missouri's public works projects.

Only Missouri laborers and laborers from nonrestrictive states are allowed by law to be employed on Missouri's public works projects when the unemployment rate exceeds **5 percent** for two consecutive months. (**See Sections 290.550 through 290.580 RSMo**). To file a complaint against a contractor for employing a worker from one of the restrictive states below on a Missouri public works project, submit the **complaint form** online for the Division to investigate.

Restrictive states- workers from these states are **NOT** allowed to be employed on Missouri public works projects: Alaska, Arizona, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Idaho, Illinois, Iowa, Maine, Massachusetts, Mississippi, Montana, Nevada, New Jersey, North Dakota, South Dakota, and the U.S. Virgin Islands, West Virginia and Wyoming.

Non-Restrictive States- workers from these states are allowed to be employed on Missouri public works projects: Alabama, Arkansas, Georgia, Hawaii, Indiana, Kansas, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Nebraska, New Hampshire, New Mexico, New York, North Carolina, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah, Vermont, Virginia, Washington and Wisconsin.

Contacts

If you have any questions regarding the Traffic Pole Installation, please call:
Kevin Eggmeyer at (573) 690-5127.

All other questions concerning this bid, you may contact Corey Duemmel at (573) 526-6956.

Liquidated Damages:

In the event the successful Contractor fails to complete the project within the time specified, the Department and the public will sustain damages because of such delay in delivery. The exact extent of which would be difficult to ascertain, and in order to liquidate such damage in advance it is agreed that the **sum of four-hundred dollars (\$400.00) per day**, for each assessable calendar day on which the delivery has not been completed, is reasonable and the best estimate which the parties can arrive at as liquidated damages, and it is therefore agreed that said amount will be withheld from payments due the Contractor or otherwise collected from the Contractor as liquidated damages.

Inspection

All work will be inspected during construction. A final inspection will be made to determine compliance of standard specifications



Invoicing and Payment Requirements

The contractor shall submit an itemized invoice on Company Letterhead.

The contractor shall be paid in accordance with the firm, fixed prices stated on the pricing page of this document. Other than the payment specified on the pricing page, no additional charges, including fuel surcharges shall be made to the contractor for any reason.

Payment will only be made after the work is completed and inspected.

Award/Cancellation

The contract will be awarded by the Commission to the lowest responsible bidder. See Section 103.2.1 of the Missouri Standard Specifications For Highway Construction, 2004 Edition.

http://www.modot.mo.gov/business/standards_and_specs/highwayspecs.htm

Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.



ADDITIONAL REQUIREMENTS

All awarded bidders MUST:

1. MoDOT is precluded from contracting with a vendor or its affiliate who makes sales at retail of tangible personal property or for the purpose of storage, use or consumption in this state but fails to collect and properly pay the tax as provided in RSMo 144, their number is (573) 751-9268.
2. Be in good standing with the Secretary of State's office prior to issuance of 'Notice to Proceed.' Their phone number is (573) 751-4936.
3. Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

Submitting a completed, notarized copy of AFFIDAVIT OF WORK AUTHORIZATION, and

Proving documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services request herein.

E-verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of completed copy of the E-Verify Memorandum of Understanding (MOU). For vendors that are not already enrolled and participating in a federal work authorization program. E-Verify is available at http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm

If it cannot be determined that a vendor is compliant with the above, it shall be the vendors responsibility to provide the documentation within a reasonable amount of time in relation to the needs within the bid.

Awarded Vendor may be required to fill out a Vendor Registration Form if vendor has not conducted business with the State of Missouri within the last five (5) years, in order to allow the Missouri Department of Transportation to pay invoice.

Insurance

Contractor must carry the Liability Insurance as listed in the Missouri Standard Specifications For Highway Construction, 2004 Edition, including all supplement. Proof of insurance will be required prior to final award.



PRICING/ENDORSEMENT PAGE

Pricing/Award

Award will be made to the lowest total price to complete the project based on the listed specifications.

Proposed bidders price for the removal, excavation and installation of ‘Traffic Light Pole and components.’

TOTAL PRICE \$ _____

All Bidders should attach an itemized price listing for this project. Prior to final award, awarded bidder must submit in to my attention.

It is the sole responsibility of the bidder to check for addendums during the time this project is out for bid and to ensure their bid price reflects any addendum.

CONTRACTOR: _____
(Print)

**** PRICING/ENDORSEMENT PAGE MUST BE RETURNED WITH THE COVER PAGE****

PREFERENCE IN PURCHASING PRODUCTS

DATE: _____

The bidders attention is directed to Section 34.076 RsMO 1986 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

All vendors submitting a bid/quotation must furnish ALL information requested below.

FOR CORPORATIONS:

State in which incorporated: _____

FOR OTHERS:

State of domicile: _____

FOR ALL VENDORS:

List address of Missouri offices or places of business:

THIS SECTION MUST BE COMPLETED AND SIGNED:

FIRM NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

BY (signature required): _____

Federal Tax I.D. #: _____ **if no Federal Tax I.D. # - list Social Security #:** _____

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

MISSOURI SERVICE-DISABLED VETERAN BUSINESS PREFERENCE

By virtue of statutory authority, RSMo 34.074, a preference will be given all contracts for the performance of any job or service to service-disabled veteran business either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.

Definitions:

Service-Disabled Veteran is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.

Service-Disabled Veteran Business is defined as a business concern:

- a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. The management and daily business operations of which are controlled by one or more service-disabled veterans.

If an offeror meets the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and is either doing business as a Missouri firm, corporation, or individual; or maintains a Missouri office or place of business, the offeror **must** provide the following with the proposal in order to receive the Missouri service-disabled veteran business preference over a non-Missouri service-disabled veteran business when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing proposals, in their entirety, are comparable:

- a. A copy of a letter from the Department of Veterans Affairs (VA), or a copy of the offeror's discharge paper (DD Form 214, Certificate of Release or Discharge from Active Duty) from the branch of service the offeror was in, stating that the offeror has a service-connected disability rating ranging from 0 to 100% disability; and
- b. A completed copy of this exhibit

(NOTE: For ease of evaluation, please attach copy of the above-referenced letter from the VA or a copy of the offeror's discharge paper to this Exhibit.)

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and that I am either doing business as a Missouri firm, corporation, or individual; or maintain Missouri offices or places of business at the location(s) listed below.

Veteran Information

Business Information

Service-Disabled Veteran's Name, (Please Print)

Service-Disabled Veteran Business Name

Service-Disabled Veteran's Signature

Missouri Address of Service-Disabled Veteran Business

