CITY OF COLUMBIA, MISSOURI

PUBLIC WORKS DEPARTMENT

January 17, 2013

Dear Consultant:

The **City of Columbia** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters of interest with required submittals be received by 12:00 p.m., CST, on **Wednesday, February 20, 2013** at the address included on the attached list.

Sincerely,

CITY OF COLUMBIA - PUBLIC WORKS DEPARTMENT

Rick Kaufmann, P.E.
Engineering Supervisor
Capital Improvement Project Design

Attachment

701 E. Broadway • P.O. Box 6015 • Columbia, Missouri 65205-6015
(573) 874-7250 • FAX (573) 874-7132 • TTY (573) 874-7251 • www.GoColumbiaMo.com

Roadway: College Avenue Crosswalks and Pedestrian Barrier, Columbia, MO	
Federal Aid No.:	STP-2100 (522)
Location:	College Ave./Rte. 763 between Rollins St. & University Ave.
Proposed Improvement:	The construction of a pedestrian barrier in the current center two-way left turn lane; the construction of 2 mid-block crosswalks with pedestrian havens in the median; the construction of pedestrian traffic signals at the crosswalks; new pavement markings and signs, etc.
Length:	Approx. 1500 feet
Approximate Construction Cost:	*$824,000*
DBE Goal Determination	10%
Consultant Services Required:	The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans, and all data acquisition and engineering design required to complete these. Design services may include, right of way determination, surveying, hydraulic studies, geotechnical investigations, public involvement, environmental and historic preservation services/permits, state and federal permits, contract documents, transportation facility design, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic control. Preparation of PS&E and final documents for the LPA program. Construction Phase: Work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection per the LPA program.
Contact:	*Rick Kaufmann, P.E., Engineering Supervisor* *Engineering Division / Public Works Department* *City of Columbia, Missouri* *P.O. Box 6015, Columbia, MO 65205-6015* *Phone 573-874-7265 / Fax 573-874-7132* *E-mail rakaufma@gocolumbiamo.com*

Submittal:	Five copies of the following should be received at the address above by the time specified • Letter of interest • Statement of Qualifications • Affidavit of Compliance with the federal work authorization program • copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020)
Deadline:	Responses to this request must be received by 12:00 p.m. CST, **Wednesday, February 20, 2013**

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection of the design firm.		
Experience and Technical Competence.	40	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points